

# SAINT PETER'S CHURCH

## JUNE 11, 2017 ANNUAL CONGREGATIONAL MEETING

### AGENDA

1. CALL TO ORDER ..... Christopher Vergara, President
2. OPENING PRAYER ..... Pastor Stahler
  
3. ACTION ITEMS
  - 2017 – 0611-1: 2017-2018 PROGRAM BUDGET  
Presentation and Vote..... Craig Kahler, Treasurer
  
  - 2017 – 0611-2: TO AFFIRM PARTNESHIPS AND  
JAZZ ON THE PLAZA PROGRAM  
Presentation and Vote .....Margie Clark, Evaluation Team Chair
  
  - 2017 – 0611-3: TO ADOPT “CARE FOR THE STRANGER AND ALIEN IN  
OUR MIDST” AS THE ADVOCACY STRATEGY ON SAINT PETER'S CHURCH  
Presentation and Vote..... Advocacy Cabinet
  
  - 2017 – 0611-4: TO AMEND ARTICLE SECOND OF THE TRUST INDENTURE BY  
ADDING: “ALL MEMBERS OTHER THAN THE SENIOR PASTOR OF THE GRANTOR  
SHALL BE LIMITED TO TWO FOUR-YEAR TERMS.”  
Presentation and Vote.....Pamela Rausch, Secretary
  
4. REPORTS
  - Report on “One Transition” Process.....Executive Committee
  - Summer construction.....Pastor Derr
  
5. CLOSING PRAYER.....Pastor Derr
6. ADJOURNMENT..... Christopher Vergara, President

Saint Peter's Church: September 1, 2017 - August 31, 2018 Budget

	YTD Feb Actual (This Year)	Annual Budget (This Year)	% YTD to Budget	2017-2018 (Sept-Aug) Budget	Notes
<b>Revenues</b>					
Stewardship	\$271,000	\$500,000	54%	\$500,000	April YTD is \$323,620. 65% of budget
Plate Offerings	\$10,827	\$25,000	43%	\$21,210	April YTD is \$12,658, 51% of budget
Trust income/budgeted income	\$150,500	\$151,000	100%	\$215,000	Per Trust resolution
Other investment income	\$1,803	\$4,000	45%	\$4,000	
Other Income	\$1,974	\$0		\$2,450	
Flower and Candle	\$4,605	\$13,500	34%	\$7,500	Donations for Sanctuary Flowers and Tree of Lights
Brunch	\$7,194	\$14,500	50%	\$13,500	
Breakfast program	\$5,595	\$4,300	130%	\$4,500	Donations, excludes grants
Space Use-Citigroup/Boston Pro	\$736,316	\$1,119,647	66%	\$853,393	See Schedule. 8 months at \$70,762.25 + 4 months at 1.5% increase (\$73.311.17)
Space Use-Lenox Hill	\$32,243	\$60,500	53%	\$60,500	Per Agreement
Space Use-Other	\$7,060	\$330,000	2%	\$150,000	Third Party Space Income. FY 2017 budget was \$80,000. PY budget had \$250,000 one time license fee from BP (excludes \$200,000 that went to Sion) YTD is close \$36,000. Based on renters who are paying 60% of rate card. Letter to space users went out and believe that vast majority will move to full rent rate and analysis shows that will result in income of \$150,000
Space Use - Parsonage	\$1,605	\$63,000	3%	\$85,200	Per Contract
Space Use-York Theatre	\$42,240	\$126,720	33%	\$129,888	Per Contract
Space Use-AA Program Income	\$31,233	\$35,000	89%	\$35,000	Donations from 12 step programs. Based on current fiscal year
<b>Total Space Use Income</b>	<b>\$850,697</b>	<b>\$1,734,867</b>	<b>49%</b>	<b>\$1,313,981</b>	
<b>Total Jazz Ministry</b>	<b>\$4,195</b>	<b>\$4,131</b>	<b>102%</b>	<b>\$0</b>	
Income-General Gift	\$29,945	\$40,000	75%	\$50,000	
Misc. Income	\$1,537	\$0		\$1,100	
Zion Evangelical Lutheran Church	\$10,729	\$20,000	54%	\$20,400	Assumed 2% increase
<b>Total Miscellaneous Income</b>	<b>\$42,211</b>	<b>\$60,000</b>	<b>70%</b>	<b>\$71,500</b>	
<b>Total Revenues</b>	<b>\$1,350,602</b>	<b>\$2,511,298</b>	<b>54%</b>	<b>\$2,153,641</b>	~\$357,000 decrease of which \$266,254 is from the one time BP catch up on rent budgeted in FY17, \$250,000 is the License Agreement Payment to SPC which net, net means a ~\$135,000 increase in budgeted income over FY2017.

Saint Peter's Church: September 1, 2017 - August 31, 2018 Budget

	YTD Feb Actual (This Year)	Annual Budget (This Year)	% YTD to Budget	2017-2018 (Sept-Aug) Budget	Notes
<b>Expenses</b>					
<b>Personnel Expenses</b>	\$721,411	\$1,324,914	54%	\$1,302,561	YTD actual includes 11am Music Personnel who were budgeted in Worship Expenses. \$19,741 increase in budget as presented but Director of Finance moved to Consulting for \$120,000. In FY17 we paid outside accounting help plus Director of Finance which resulted in total Finance function cost of \$130,000. Added an Events Manager which will be part time until Jan 1 and then a full time position resulting in approx. \$60,000 total cost this budget year. Increased all but senior pastor salary by ~2.5%. United Healthcare insurance had a 6.28% increase in rates for all non-clergy.
<b>Program Expenses</b>	\$26,645	\$41,600	64%	\$34,600	\$7,000 Decrease from prior year
<b>Other Personnel Expenses</b>	\$1,545	\$0		\$0	
<b>Music Program Expense</b>	\$18,755	\$12,350		\$10,000	YTD overage due to Piano Tunings which are charges to third party space
<b>Worship Expenses</b>	\$45,495	\$122,125	37%	\$151,280	~\$29,155,000 increase over prior year budget. \$3,175 Jazz and \$8,280 in music personnel of which \$4,500 is for substitute organist. Prior years budget did not include special music from restricted funds.
<b>Benevolence Expense</b>	\$40,982	\$71,652	57%	\$40,000	Year-over-year reduction of ~\$31,652 to prior year budget because in FY2017 we made catch-up payments for FY16 and we eliminated \$5,000 to Partnership of Faith
<b>Breakfast Program</b>	\$2,880	\$14,500	20%	\$5,000	This is primarily security costs. Does not include goods purchased from grants.
<b>Miscellaneous Expenses</b>	\$1,881	\$0		\$22,000	Capturing Memorial Vespers in Budget since it is processed through the general ledger
<b>Building Services Expenses</b>	\$110,354	\$265,090	42%	\$253,470	Pretty much flat to prior year budget
<b>Administrative Expenses</b>	\$383,442	\$493,438	78%	\$377,113	Year over year decrease of ~\$100,000 BUT legal decrease of \$249,207 so on a normalized basis we are UP ~\$130,000. Of this ~\$78,000 is from the outsourcing of Finance (offset in Personnel) and \$38,750 in MIF interest expense, leaving ~\$34,000 increase. The Property taxes on Parsonage \$20,000 of this.
<b>Total Expenses</b>	<u>\$1,353,392</u>	<u>\$2,345,669</u>	58%	<u>\$2,196,024</u>	~\$150,000 decrease in expenses but if you adjust for one time legal the total expenses are up ~\$100,000 year-over-year, of which \$38,750 is interest, \$38,000 is including Memorial Vespers in accounts. Resulting in ~\$23,000 of increase.
<b>Net Income Total</b>	<u>(\$2,790)</u>	<u>\$165,629</u>	-2%	<u>(\$42,384)</u>	
<b>Music funded by Restricted Funds</b>				<b>\$53,450</b>	Transfer from restricted funds for designated programs in the budget. Don't have the YTD numbers but there would have been transfers for special music.
<b>Net Cash Operating Budget</b>				<b>\$11,066</b>	

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## RESOLUTION 2017- 0611 - 3

### “CARE FOR THE STRANGER AND ALIEN IN OUR MIDST” as Saint Peter’s Church Immigration Advocacy Strategy

WHEREAS, care and equal justice for “the stranger, the alien and the resident alien” is consistently taught in Holy Scripture:

Exodus 12:49 - “There shall be one law for the native and for the alien who resides among you”;  
Exodus 22:21 - “You shall not wrong or oppress a resident alien; for you were aliens in the land of Egypt”;  
Leviticus 19:33-34 - “When the alien resides with you in your land, you shall not oppress the alien. The alien who resides with you shall be to you as the citizen among you; you shall love the alien as yourself, for you were aliens in the land of Egypt”;  
Numbers 9:14 & 15:15-16 - “...you shall have one statute for both the resident alien and the native”;  
Deuteronomy 10:18-19 - “For the Lord your God...loves the strangers, providing them food and clothing. You shall also love the stranger, for you were strangers in the land of Egypt” ;  
Deuteronomy 24:17-18 - “You shall not deprive a resident alien...of justice.”;  
Deuteronomy 27:19 - “Cursed be anyone who deprives the alien...of justice.”;  
Jeremiah 7:5-7 - “If you do not oppress the alien...then I will dwell with you in this place...”;  
Jeremiah 22:3-5 - “Do no wrong or violence to the alien.”;  
Ezekiel 47:21-22 - “The aliens shall be to you as citizens, and shall also be allotted an inheritance.”;  
Malachi 3:5 - “The messenger will bear witness against those who thrust aside the alien.”;  
Matthew 25:31-46 - “...I was a stranger and you welcomed me.”;  
Luke 4:16-21 - “Bring good news to the poor...release to the captives...sight to the blind...let the oppressed go free.”;  
Romans 12:13 - “Mark of the true Christian: “...Extend hospitality to strangers...””;  
Ephesians 2:11-22 - “So then you are no longer strangers and aliens, but you are citizens with the saints and also members of the household of God.”;  
Hebrews 13:1-2 - “...show hospitality to strangers, for by doing that some have entertained angels...”” and

WHEREAS Mary, Joseph and Jesus were refugees in Egypt to avoid Herod’s violence;

Matthew 2: 13-15 - Now after they had left, an angel of the Lord appeared to Joseph in a dream and said, “Get up, take the child and his mother, and flee to Egypt, and remain there until I tell you; for Herod is about to search for the child, to destroy him.” Then Joseph got up, took the child and his mother by night, and went to Egypt, and remained there until the death of Herod. This was to fulfill what had been spoken by the Lord through the prophet, “Out of Egypt I have called my son.”; and

WHEREAS, the people of God are consistently labeled “aliens and transients” in the Holy Scriptures:

Genesis 12:1 – The call of Abram: “Go from your country and your kindred and your father’s house to the land that I will show you.”  
Genesis 12:10 – “Now there was a famine in the land. So Abram went down to Egypt to reside there as an alien, for the famine was severe in the land.”  
Genesis 23 - Abraham is a stranger and an alien in the land of Canaan.  
Genesis 46:1-7 - Jacob moves his family to Egypt to escape the famine and reunite with Joseph.  
Genesis 47:1-6 – Joseph brings his brothers to Pharaoh and they are welcomed and given jobs.  
Psalm 137:1-6 - “By the rivers of Babylon, there we sat down and wept...How could we sing the Lord’s song in a foreign land?”  
Hebrews 13:14 - “For here we have no lasting city, but we are looking for the city that is to come.; and

WHEREAS the Lutheran Church over the last 75 years has been a leader in refugee resettlement through Lutheran Immigration and Refugee Services and thousands of congregations; and

WHEREAS as a result of World War II one in six Lutherans in the world were refugees or displaced persons, Lutherans and the Lutheran Church in this country with the participation of 6,000 congregations resettled 57,000 refugees in the United States; and after the fall of Saigon in 1975 Lutheran congregations sponsored over 50,000 refugees from Vietnam, Cambodia and Laos; and

WHEREAS the ELCA Social Message on Immigration from 1998 proclaims,

“We draw on the best of our nation’s traditions as a refuge and haven for the persecuted and destitute when we affirm that we support a generous policy of welcome for refugees and immigrants, and that we will advocate for just immigration policies including fairness in visa regulations and in admitting and protecting refugees”; and

WHEREAS, in the social policy resolution “Toward Compassionate, Just and Wise Immigration Reform the 2009 ELCA Churchwide Assembly the “ELCA and all its expressions” has expressed support for immigrants; and

WHEREAS we are living in dangerous times in this nation as immigrants from Central and South America and those fleeing warfare in the Middle East are being persecuted; and

WHEREAS today about 12 million sisters and brothers from Central and South America are living in the shadows, while contributing many gifts and talents to the wonderful diversity of this nation; and

WHEREAS The 2016 Churchwide Assembly overwhelmingly approved the AMMPARO (Accompanying Migrant Minors with Protection, Advocacy, Representation, and Opportunity) strategy for the ELCA to pray, accompany, and create awareness around unaccompanied minors and immigrant families.; and

WHEREAS the declaration of Sanctuary is an ancient custom of the church which calls for the church to be a safe place for those escaping persecution; and

WHEREAS the new definition of SANCTUARY does not only mean long term housing but is a

- RESPONSE to raids, detentions, deportations, & the criminalization of immigrants and refugees, a
- STRATEGY to fight individual cases of deportation, to advocate for an end of mass detention, & amplify immigrant voices, a
- VISION for what our communities and world can be, and a
- MORAL IMPERATIVE to take prophetic action of radical hospitality rooted in the ancient traditions of our faith communities.

THEREFORE, BE IT

RESOLVED that Saint Peter’s Church declare itself a Sanctuary Congregation ready to help protect refugees and undocumented people from arrest and deportation by Immigration and Customs Enforcement officers (ICE) in partnership with organizations like Luther Immigration and Refugee Services, The New Sanctuary Coalition, The New York Immigration Coalition, New York Legal Aid Society, the ELCA’s AMMPARO program, & Sion, Iglesia Luterana.

RESOLVED, that Saint Peter’s Church encourage the Metropolitan New York Synod Council to adopt a similar resolution on behalf of the entire Metropolitan New York Synod.

What does the mean?

- Reaching out to nearby immigrant congregations or communities
- Expand or Redevelop existing programs
- Create and distribute “Know Your Rights Cards” to undocumented persons
- Reach out and network with other Sanctuary Congregations to share support and information
- Provide short term respite sanctuary during immediate crisis
- Train in and participate in accompaniment program
- Participate in the ELCA’s AAMPARO program for unaccompanied minors.
- Encourage participation in Jericho Walks around Federal Plaza
- Host Immigration Consultations with legal professionals for immigrants

The Advocacy Cabinet and Parish Council of Saint Peter’s Church recommend adoption.

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**RESOLUTION 0611 2017 – 2**

TO AFFIRM SAINT PETER'S PARTNERSHIP with BOSTON PROPERTIES and THE GRAND CENTRAL PARTNERSHIP to continue to provide free Jazz on the Plaza concerts on the outdoor plaza when the plaza is completed.

The Mission Partner Evaluation Team and the Parish Council of Saint Peter's Church recommend adoption.

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**MISSION PARTNER PROGRAM EVALUATION**

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**SAINT PETER'S CHURCH**

## Vision Statement:

Together, cultivating the church of today to embrace the opportunities, challenges, and life of tomorrow.

## Mission Statement

Saint Peter's Church is a welcoming and diverse evangelical catholic communion nourished by God and publicly engaged with others in creatively shaping life in the city.

For: Jazz on the Plaza - Outdoor Concerts

Form completed by Lynne Mueller (LM) and Jocelyn Jones (JJ)

Date: March 20, 2017

1. How long has this organization been a partner with Saint Peter's church?

LM: Midtown Arts Common is the organization that produces Jazz on the Plaza. Midtown Arts Common is the 501 (C) 3 /Nonprofit for Saint Peter's Church which began in the 1970's. Jazz on the Plaza has been produced for over 10 years since the year 2005 by volunteers from the Jazz Ministry at Saint Peter's Church.

JJ: I've been aware of Jazz on the Plaza for many years before attending and joining the Church. (I liked to attend the concerts when I was on vacation from work.)

2. What space(s) does this partnership use?

LM: The outdoor plaza in front of the glass doors of the church, as well as, the Heritage Room to provide a light lunch (pizza) for the performing musicians. (The lunch spot location is chosen based on the size of the band, eg Plaza Room or Balcony for band of 18 musicians or more.)

JJ: No additional comment; I'm in agreement with Lynne's response.

### 3. How often does this program meet?

LM: Each season begins with a 3-person conversation (usually teleconference) between Lynne Mueller, Andrew Rowan and Ike Sturm to develop a list of potential jazz bands of various sizes for the season. Then Lynne does the paperwork via email hiring and scheduling the musicians and getting approval of the budgets from Boston Properties and Grand Central Partnership. Concerts take place once a week on Thursdays from 12:30 to 1:45 PM from mid-May through the end of August. Each Thursday, set up of the area starts by 10 AM and is broken down/cleaned up generally by 2:30 PM. If it rains, the concert takes place in the Sanctuary. A few times over the years, we have had to move the concert indoors quickly because of rain! In May, bands from schools with Jazz Departments perform with a featured professional jazz artist. From June through the end of August professional jazz musicians with bands of various sizes perform. Each year at the last 2 Thursday concerts, evaluation forms are distributed to members of the audience. Audience is asked to indicate which concerts they attended and on a score of 1 to 10 with 10 being the highest rating provide an overall rating of the concert series. Ratings are generally in the 8 to 10 range. When asked what do they like: outdoors, music, it's free. When asked, what could be improved? More chairs. Most people have to sit on the granite steps. Those who arrive first get to sit at the chairs at small tables.

At the formal presentation at the Congregation Meeting in Spring 2017, we are planning to provide a summary of the year 2016 Jazz on the Plaza Evaluation Forms and also photos of some of the many concerts over the years.

JJ: No additional comment; I'm in agreement with Lynne's response. I also can't speak to the initial planning stages of the program, as I didn't begin volunteering until the first concert of 2016. Carolyn Wagner introduced me to Lynne the week before the concert series started after I expressed an interest in jazz.

4.(For Saint Peter's Staff) What is the approximate cost (space use, staff, etc.) to Saint Peter's Church for this program each time it meets?

LM: One staff person and one room, such as the Heritage Room or the Plaza Room or the Balcony of the Sanctuary.

LM: Jazz on the Plaza is funded by Boston Properties and Grand Central Partnership. These organizations pay for the musicians, sound engineer, piano tunings, lunch (pizza or salad), water, beverages and publicity.

JJ: I agree with Lynne's answer and I volunteer – as does Lynne.

5. Who does this program serve?

LM: All people who are outdoors in Midtown NYC in the area of 53<sup>rd</sup> Street and Lexington Avenue, including: All people living, visiting and working in the community – a diversity of people and economic levels: business people, musicians, visitors, families, babies, couples, singles, LGBT, seniors, handicapped – physically and mentally, students from schools whose teachers bring them to hear the music, the homeless, the poor, children, young, middle-aged, older people and of all faiths or no faith.

JJ: No additional comment; Lynne has stated very well the diversity of people that I've seen and sometimes gotten to talk with at Jazz on the Plaza.

6. How many people are served at each program meeting (average)?

LM: 100 Plus – It is “fluid” depending on the number of people in the area, the weather, people walking to and from the subway, people coming out of the towers and eating their lunch outside and jazz fans who regularly attend.

JJ: No additional comment; I'm in agreement with Lynne's response.

7. How many volunteers and staff at each program meeting (average)?

LM: Each Thursday: One staff person and one to three volunteers and one independent sound engineer. Brian Mette is the current sound engineer. Volunteers over the years have included: Lynne Mueller, Nancy Purnell, Louise Brown, Joan Boyle, Jocelyn Jones and Andrew Rowan.

LM: Procedure on Thursday: One staff person moves Saint Peter's church-owned instruments and sound equipment to the Ambulatory before 10AM and also sets up the table and chairs in the room where lunch is served. Then, one to two volunteers and the sound engineer move the Instruments and sound equipment out onto the plaza (if piano is being used then staff member helps move it from inside to out onto the Plaza,) volunteers distribute publicity material and order, pick up and serve the light lunch for the musicians. Boston Properties installs 2 tables on the Plaza for the publicity material, as well as, the umbrella to shelter the piano from the sun. Concert begins promptly at 12:30 PM with a welcome and thanking the sponsors and volunteers. Musicians play one set of music – no break. Concert closes with announcement made recognizing and thanking the musicians and reminding the audience of the following week's concert and band. One to three volunteers and sound engineer break down the equipment and move it to the Ambulatory for one staff member to return it to storage. Volunteers remove signage and publicity material from the Plaza and inside the church. During the concert, one volunteer also cleans up the “lunch” room area.

JJ: No additional comment; I'm in agreement with Lynne's response.

8. How many (of the audience) are members of Saint Peter's Church?



LM: 25% Estimate.

JJ: N/A as I had only just begun to attend Saint Peter's.

9. Is this program open to all (welcoming)?

LM: Yes, it is free, outdoors and open to the public. People are welcomed to the concert with an announcement at the beginning and thanked for attending at the close of the concert.

JJ: Yes, it was because of Jazz on the Plaza (JOTP) that I remembered Saint Peters when I was looking for a church.

10. Does it serve a diverse population?

LM: Yes, see #5 above.

JJ: No additional comment; I'm in agreement with Lynne's response.

11. Briefly describe how the work of this program enables Saint Peter's Church to "creatively shape life in the city."

LM: We believe Jazz on the Plaza very well "creatively shapes life in the city." Jazz on the Plaza is funded by two major organizations in the midtown area: Boston Properties which owns the buildings in the vicinity of the concert site and Grand Central Partnership which is an organization of the different corporations and non profits in the Midtown area. It sponsors concerts at several buildings in Midtown, as well as, keeps the Midtown area in beautiful shape with plantings and cleaning staff.

LM: Jazz on the Plaza helps build a community by encouraging a large diversity of people from seniors to babies to come together and share in an event in the/their neighborhood, Midtown Manhattan. It provides an opportunity for those who attend Jazz on the Plaza to learn about our church and our church's long time interest in jazz and the jazz community. People have walked into the Sanctuary to take a look around when we have had these concerts; they are always amazed and delighted. Jazz on the Plaza helps put Saint Peter's Church on the global map; tourists from all over the world visiting New York City hear the music at 53<sup>rd</sup> and Lexington, then they pause and sit down and enjoy the concert. Teachers have brought groups of students to these concerts which since they are free are an affordable school activity. In May, student bands from schools with jazz departments perform which give the students an opportunity to feel a part of the jazz community and the community in New York City, as well as, learn about the jazz community at Saint Peter's church and Jazz Vespers. Over the past 2 years, we have had an autistic young man

who attends regularly and is so awed by the music and the musicians. I am happy to say that Jocelyn Jones, who has been an amazing assistant in helping produce Jazz on the Plaza starting in 2016, was first drawn to our church when she was passing by 53<sup>rd</sup> and Lexington and heard the music at a Jazz on the Plaza concert.

There have been times when the musicians who have been performing have expressed thanks to us for how they have been received and treated at their Jazz on the Plaza event. Our providing lunch for them is part of the Jazz on the Plaza experience. They leave with a warm feeling about Saint Peter's and know it's a place where they are welcomed. It's a good experience for them and for us who produce the concerts.

JJ: I've watched people stop and listen to Jazz on the Plaza (JOTP) when they're on their way somewhere else, from people delivering food to those in suits, and many seemed as though they would rather stay to listen than continue on their way. I believe that hearing the jazz musicians speaks to the creative force we all share – that it reminds people they are more than a job or the problem that's worrying them at the moment.

I've noticed at JOTP concerts, after the musicians have been playing for awhile, that people relax and start interacting more like neighbors than strangers. I think this is because everyone is experiencing that creative force together, so they don't see a stranger, but someone who feels as they do. People seem to leave happier than when they arrived. One woman even asked me if the services at Saint Peter's were all like JOTP, so I told her about Jazz Vespers. I think she was hoping that I would say all the services were jazz-based, but you never know. She might just show up at a service like I did. JOTP creatively shapes life in the city by reminding everyone within earshot of their own creative force, in a gentle and non-pressurized way, and fosters the unity this feeling brings. And the more unity we have these days the better!